

At this time the Courthouse is open to the public. Anyone wishing to attend will need to call ahead at 913-684-0417 to reserve a seat as the meeting room has limited capacity. We are encouraging everyone to continue to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
July 7, 2021
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.

a) Approval of the minutes of June 30, 2021

- b) Approval of the minutes of the work session of June 30, 2021
- c) Approval of the schedule for the week July 12, 2021
- d) Approval of the check register
- e) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Consider a motion to approve Board Order 2021-2, directing tax counsel, Roger Marrs to initiate tax lien foreclosure action upon properties subject to foreclosure due to unpaid delinquent property taxes.
- b) Consider a motion to approve Resolution 2021-26, adopting the Kansas Homeland Security Region Hazard Mitigation Plan for Leavenworth County.
- c) Consider a motion to approve and sign the Kaw Valley Engineering, INC. for ALTA survey of Cushing Hospital.
- d) Consider a motion to approve Resolution 2021-25, amending the number of Planning Commissioners from nine members to ten members.
- e) Consider a motion to appoint five members to the Planning Commission.
- f) Consider a motion to direct staff regarding the non-compliance of the special use permit for Tri-Hull Crane.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

Outside Agency Budget Hearings

- 10:30 a.m. Extension Office**
- 10:45 a.m. Alliance Against Family Violence**
- 11:00 a.m. Riverside Resources**
- 11:15 a.m. CASA**

11:30 a.m. St. Vincent Clinic
11:45 a.m. The Guidance Center
1:30 p.m. EDAC – Steve Jack

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, July 5, 2021 THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF INDEPENDENCE DAY

Tuesday, July 6, 2021

Wednesday, July 7, 2021

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, July 8, 2021

12:00 p.m. LCDC meeting

Friday, July 9, 2021

July 9-12 2021 National Association of Counties Annual Conference and Business Meeting

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****June 30, 2021*****

The Board of County Commissioners met in a regular session on Wednesday, June 30, 2021. Commissioner Mike Smith, Commissioner Kaaz, Commissioner Culbertson, Commissioner Doug Smith and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Krystal Voth, Planning and Zoning Director; Bill Noll, Infrastructure and Construction Services; Chuck Magaha, Emergency Management Director; Aaron Yoakum, Buildings and Grounds Director; John Richmeier, Leavenworth Times

Residents: AW Himpel, Walter and Karen Swieton, Suzanne Burgen, Wilma, Plake, Trent West, Tyler West, Joe Herring, Matt and Jenny Kessler, John Silverstein

PUBLIC COMMENT:

Karen Swieton, Walter Swieton, Suzanne Burgen, Wilma Plake and Trent West commented on an agenda item.

ADMINISTRATIVE BUSINESS:

Mark Loughry inquired about the Board's participation in the Port Authority building meeting on a proposed date of July 8 at 10:00 a.m.

Commissioners Kaaz and Mike Smith will attend the Port Authority building meeting.

A motion was made by Commissioner Culbertson and seconded by Commissioner Doug Smith to accept the consent agenda for Wednesday, June 30, 2021.

Motion passed, 5-0.

Aaron Yoakum requested the chairman's signature on an AIA contract with ACI Boland for design services on Cushing Hospital.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve and sign the AIA contract with ACI Boland for design services for the Cushing building.

Motion passed, 5-0.

Bill Noll requested the acceptance of a bid by CC&I Engineering for a construction contract for HRRR project 52-C-5058-01.

A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to accept the bid by CC&I Engineering for construction contract for HRRR project 52-C-5058-01.

Motion passed, 5-0.

Krystal Voth presented Resolution 2021-21, a special use permit for a rezone from RR-2.5 to B-3 located at 19393 State Ave.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve Resolution 2021-21, a request to rezone a tract of land located in the northeast quarter of section 12, township 11 south, range 21 east from RR 2.5 to B-3.

Motion passed, 5-0.

Ms. Voth presented Resolution 2021-22, a special use permit for an indoor athletic training facility for TNT Baseball Academy.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to deny Resolution 2021-22, a special use permit for an athletic training facility for TNT Baseball Academy.

Commissioner Kaaz read the Golden Factors rules for reason of denial.

Motion passed, 4-1 Commissioner Stieben voting nay.

Ms. Voth presented Resolution 2021-23, a special use permit for Elevated Archery.

A motion was made by Commissioner Stieben and seconded by Commissioner Mike Smith to approve Resolution 2021-23, a special use permit for an archery range and pro shop for Elevated Archery.

Motion passed, 5-0.

Ms. Voth presented Resolution 2021-24, a rezone from RR-5 to RR-2.5 located at 254th and Conley Road.

A motion was made by Commissioner Culbertson and seconded by Commissioner Doug Smith to approve Resolution 2021-24, a rezone from 5 acre to 2.5 acre located at the intersection of 254th and Conley Road

Motion failed, 3-2 Commissioners Doug Smith, Stieben and Kaaz voting nay.

A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to rescind the previous vote on the last motion.

Motion passed, 4-1 Commissioner Stieben voting nay.

A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to table Resolution 2021-24 for two weeks.

Motion passed, 5-0.

Ms. Voth clarified that the Board wishes the applicant to bring forward a restriction stating the lots will not be split further than the three lots.

Chuck Magaha requested the chairman's signature on the Emergency Management Performance Grant.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to authorize the chairman to sign the Emergency Management Performance Grant.

Motion passed, 5-0.

Commissioner Doug Smith attended the Basehor City Council and the Fairmount Township meeting last week. He reported the city of Basehor will have their 4th of July celebration with a parade Sunday at 7:30 p.m. and fireworks at dark.

Commissioner Stieben attended the Tonganoxie City Council meeting and held a townhall meeting last week and will have another townhall meeting this evening.

Commissioner Culbertson reported he has been speaking with internet providers about grants that are available and met with Representative Lance Neely to discuss demand transfers.

Commissioner Mike Smith reported the city of Lansing will have their 4th of July celebration this Saturday.

Karen Swieton commented on a non-agenda item.

*A motion was made by Commissioner Kaaz and seconded by Commissioner Doug Smith to adjourn.
Motion passed, 5-0.*

The Board adjourned at 10:28 a.m.

Draft

*****June 30, 2021 *****

The Board of County Commissioners met in a work session on Wednesday, June 30, 2021. Commissioner Mike Smith, Commissioner Doug Smith, Commissioner Culbertson, Commissioner Kaaz and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Chuck Magaha, Emergency Management Director; John Richmeier, Leavenworth Times

A work session was held to discuss the Hazard Mitigation Plan.

The Board ended the work session at 11:25 a.m.

Draft

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, July 12, 2021

July 9-12 National Association of Counties Annual Conference and Business Meeting virtual participation

Tuesday, July 13, 2021

Wednesday, July 14, 2021

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, July 15, 2021

Friday, July 16, 2021

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 06/26/2021 END DATE: 06/30/2021

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-001-5-53-215	NOX WEED UNIFORM RENTAL 4013-0	63.95		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-001-5-53-215	NOX WEED UNIFORM RENTAL 4013-0	451.80		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-001-5-53-215	NOX WEED UNIFORM RENTAL 4013-0	120.05-		
								*** VENDOR	4120 TOTAL	395.70
13088	APPRAISER	APPRAISER'S EDUCATION FUND	320582	92857 AP	06/30/2021	1-001-5-41-202	IAAO 102 - T MENDEZ ACCT 10052	525.00		
27645	ASBESTOS	D&D SERVICES, INC	320528	92839 AP	06/28/2021	1-001-5-14-721	L28 CUSHING 1ST/2ND FLR ASBEST	1,985.00		
27645	ASBESTOS	D&D SERVICES, INC	320528	92839 AP	06/28/2021	1-001-5-14-721	L28 CUSHING 1ST/2ND FLR ASBEST	2,200.00		
								*** VENDOR	27645 TOTAL	4,185.00
24545	CDW GOVERN	CDW GOVERNMENT INC	320591	92866 AP	06/30/2021	1-001-5-18-301	3773122 PAPER CLIPS	10.22		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-05-210	AT&T/FIRSTNET EMS	864.22		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-05-215	FREESTATE ELEC SVC EMS 9102	332.86		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-06-216	AT&T MOBILITY PLANNING MIFI	129.69		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-202	AMERICAN RED CROSS TRAINING -	840.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-210	AT&T SHF WIRELESS	4,348.18		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-210	AT&T SHF (CURRENT CHARGES ONLY	91.39		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-210	AT&T SHF WIRELESS	94.26		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-216	TIME WARNER INTERNET FOR EOC	74.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-219	TIME WARNER CABLE - JAIL MENTA	181.98		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-07-223	6-52 FREESTATE ELECTRIC SVC	377.63		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-14-210	SPECTRUM - COUNTY COMMUNICATIO	2,478.78		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-14-220	6-52 FREESTATE ELECTRIC SVC	817.55		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-18-213	SPECTRUM - COUNTY COMMUNICATIO	2,500.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-001-5-19-220	IRON MOUNTAIN SHREDDING	139.98		
								*** VENDOR	648 TOTAL	13,271.51
156	CONVERGEONE	CONVERGEONE INC	320593	92868 AP	06/30/2021	1-001-5-18-220	AOSLVCO0001 PROFESSIONAL SERVI	612.50		
156	CONVERGEONE	CONVERGEONE INC	320593	92868 AP	06/30/2021	1-001-5-18-220	AOSLVCO0001 PROFESSIONAL SERVI	490.00		
								*** VENDOR	156 TOTAL	1,102.50
436	CORNERSTONE TEAM SPO	CORNERSTONE TEAM SPORTS, INC	320594	92869 AP	06/30/2021	1-001-5-07-355	JAIL - GLOVES, DISINFECTING WI	104.95		
436	CORNERSTONE TEAM SPO	CORNERSTONE TEAM SPORTS, INC	320594	92869 AP	06/30/2021	1-001-5-07-359	JAIL - GLOVES, DISINFECTING WI	248.70		
								*** VENDOR	436 TOTAL	353.65
24000	CUSTOM EARPIECE	CUSTOM EARPIECE	320529	92840 AP	06/28/2021	1-001-5-07-353	CUST 5581 ACCT 116334 EARPIECE	706.98		
1219	DIST CT CLERK LV	CLERK OF DIST COURT-LEAV	320596	92871 AP	06/30/2021	1-001-5-11-501	COUNTY ATTORNEY COURT COSTS	4,230.00		
209	ELECTION	ELECTION SYSTEMS & SOFTWARE	320531	92842 AP	06/28/2021	1-001-5-49-340	35541 CODING FOR PRIMARY LVCIT	1,390.04		
209	ELECTION	ELECTION SYSTEMS & SOFTWARE	320531	92842 AP	06/28/2021	1-001-5-49-344	35541 CODING FOR PRIMARY LVCIT	976.78		
								*** VENDOR	209 TOTAL	2,366.82
86	EVERGY	EVERGY KANSAS CENTRAL INC	320598	92873 AP	06/30/2021	1-001-5-14-220	ELEC SVC COURTHOUSE	11,234.74		
86	EVERGY	EVERGY KANSAS CENTRAL INC	320532	92843 AP	06/28/2021	1-001-5-32-392	JUSTICE CENTER ELECTRICITY	25,328.33		
								*** VENDOR	86 TOTAL	36,563.07
4465	GRONIS	GRONIS HARDWARE INC	320533	92844 AP	06/28/2021	1-001-5-07-213	SHF - TAG VAN KEYS	20.00		
22605	HINCKLEY S	HINCKLEY SPRINGS	320604	92879 AP	06/30/2021	1-001-5-11-208	17137512660768 FILTRATION SY	39.50		
1025	HONEYWELL	HONEYWELL INTERNATIONAL INC	320535	92846 AP	06/28/2021	1-001-5-32-209	539696 JC - I-WAVES	3,448.00		
1525	JAY'S UNIF	JAY'S UNIFORM	320536	92847 AP	06/28/2021	1-001-5-07-350	SHERIFF UNIFORMS	983.36		
1525	JAY'S UNIF	JAY'S UNIFORM	320536	92847 AP	06/28/2021	1-001-5-07-350	SHERIFF UNIFORMS	7,687.77		
1525	JAY'S UNIF	JAY'S UNIFORM	320606	92881 AP	06/30/2021	1-001-5-07-350	SHERIFF UNIFORMS	850.81		
1525	JAY'S UNIF	JAY'S UNIFORM	320606	92881 AP	06/30/2021	1-001-5-07-350	SHERIFF UNIFORMS	920.70		
								*** VENDOR	1525 TOTAL	10,442.64
99	JUROR									

warrants by vendor

START DATE: 06/26/2021 END DATE: 06/30/2021

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
99	JUROR									
							*** VENDOR	99 TOTAL		1,281.72
11469	KANSAS JUD	KANSAS JUDICIAL COUNCIL	320645	92920 AP	06/30/2021	1-001-5-19-301	LEAV CO DIST CT 1PIK-CRIM 4TH		150.00	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-07-301	SHERIFF- OFFICE AND JAIL SUPPL		107.28	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-07-301	SHERIFF- OFFICE AND JAIL SUPPL		56.19	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-07-359	SHERIFF- OFFICE AND JAIL SUPPL		191.10	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-07-359	SHERIFF- OFFICE AND JAIL SUPPL		15.43	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-07-359	SHERIFF- OFFICE AND JAIL SUPPL		4,126.40	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-001-5-19-301	DIST CT CSO OFFICE SUPPLIES		391.40	
							*** VENDOR	4755 TOTAL		4,887.80
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		19.55	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		22.70	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		19.10	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		16.85	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		16.40	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		13.50	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		16.40	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		19.10	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		19.10	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		18.20	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		22.25	
537	LEAV TIMES	LEAVENWORTH TIMES	320648	92923 AP	06/30/2021	1-001-5-06-218	ACCT 267 PUBLIC NOTICES		64.10	

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
						*** VENDOR	537 TOTAL		267.25	
9762	LVPD	LEAVENWORTH POLICE DEPT	320649	92924 AP	06/30/2021	1-001-5-11-503	LAW ENFORCEMENT FEES	50.00		
9762	LVPD	LEAVENWORTH POLICE DEPT	320649	92924 AP	06/30/2021	1-001-5-11-503	LAW ENFORCEMENT FEES	25.00		
						*** VENDOR	9762 TOTAL		75.00	
2666	MISC REIMBURSEMENTS	TIFFANY MENDEZ	320654	92929 AP	06/30/2021	1-001-5-41-202	PER DIEM - IAAO II COURSE	13.00		
2666	MISC REIMBURSEMENTS	TIFFANY MENDEZ	320654	92929 AP	06/30/2021	1-001-5-41-202	PER DIEM - IAAO II COURSE	70.00		
2666	MISC REIMBURSEMENTS	TIFFANY MENDEZ	320654	92929 AP	06/30/2021	1-001-5-41-202	PER DIEM - IAAO II COURSE	92.00		
						*** VENDOR	2666 TOTAL		175.00	
398	NETSTANDARD INC	NETSTANDARD INC	320657	92932 AP	06/30/2021	1-001-5-14-721	VITAL SERVICES	3,350.00		
437	NORTH AMERICAN RESC	NORTH AMERICAN RESCUE LLC	320658	92933 AP	06/30/2021	1-001-5-07-353	42312 TOURNIQUEST (SO)	1,339.60		
490	POOR RICH	POOR RICHARDS	320660	92935 AP	06/30/2021	1-001-5-49-301	JURY HANDBOOKS LVCO DIST CT	586.00		
432	POSITIVE PROMOTIONS	POSITIVE PROMOTIONS, INC	320538	92849 AP	06/28/2021	1-001-5-07-350	01386377-02 SHF - JACKETS	1,191.25		
7098	QUILL CORP	QUILL CORP	320661	92936 AP	06/30/2021	1-001-5-07-301	8333027 SHF OFFICE/JANITORIAL	264.35		
7098	QUILL CORP	QUILL CORP	320661	92936 AP	06/30/2021	1-001-5-07-355	8333027 SHF OFFICE/JANITORIAL	48.80		
7098	QUILL CORP	QUILL CORP	320661	92936 AP	06/30/2021	1-001-5-07-355	8333027 SHF OFFICE/JANITORIAL	70.41		
						*** VENDOR	7098 TOTAL		383.56	
103	RESTITUTIO									
						*** VENDOR	103 TOTAL		140.00	
22331	ROTH JOSEP	JOSEPH ROTH	320664	92939 AP	06/30/2021	1-001-5-41-270	2021 FINAL - COMMERCIAL APPRAI	3,200.00		
29720	SCHWINN EL	SCHWINN ELECTRIC	320539	92850 AP	06/28/2021	1-001-5-31-289	CO SHOP - RECEPTACLE	347.00		
6148	SHERIFF	LEAV CO SHERIFF DEPT	320540	92851 AP	06/28/2021	1-001-5-07-211	PER DIEM - TRAINING, PRISONER TRANS	101.59		
6148	SHERIFF	LEAV CO SHERIFF DEPT	320540	92851 AP	06/28/2021	1-001-5-07-218	PER DIEM - TRAINING, PRISONER TRANS	31.50		
6148	SHERIFF	LEAV CO SHERIFF DEPT	320540	92851 AP	06/28/2021	1-001-5-07-218	PER DIEM - TRAINING, PRISONER TRANS	44.65		
6148	SHERIFF	LEAV CO SHERIFF DEPT	320665	92940 AP	06/30/2021	1-001-5-11-503	LAW ENFORCEMENT FEES (CO ATTY)	60.00		
						*** VENDOR	6148 TOTAL		237.74	
248	SUMMIT FOOD	ELIOR, INC	320666	92941 AP	06/30/2021	1-001-5-07-261	C74100 INMATE MEALS	5,637.63		
961	WESTERN DETENTION	WESTERN DETENTION	320542	92853 AP	06/28/2021	1-001-5-07-359	JAIL KEYS	101.00		
276	WEX	WEX BANK	320670	92945 AP	06/30/2021	1-001-5-14-331	0496-00-668086-1 EMS FUEL TO 6	7,921.64		
141	WILLIAMS,MEGAN	MEGAN T WILLIAMS	320543	92854 AP	06/28/2021	1-001-5-11-240	APPEAL BRIEF 2016-CR-297	600.00		
100	WITNESS LIST									
						*** VENDOR	100 TOTAL		379.20	
						TOTAL FUND 001			109,911.98	
2666	MISC REIMBURSEMENTS	NANCY THEIS	320655	92930 AP	06/30/2021	1-104-5-00-301	REIM SUPPLIES	50.36		
						TOTAL FUND 104			50.36	
21600	HEALTH/WIC	SUNFLOWER HEALTH PLAN	320603	92878 AP	06/30/2021	1-108-5-00-216	OVERPAYMENT	47.76		
						TOTAL FUND 108			47.76	
3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	320597	92872 AP	06/30/2021	1-119-5-00-252	24896 MONTHLY SVC CONTRACT	96.59		
						TOTAL FUND 119			96.59	
23435	GUIDANCE C	THE GUIDANCE CENTER	320600	92875 AP	06/30/2021	1-122-5-00-217	STATE REIMB GRANT PROJECT CHAN	13,711.86		
						TOTAL FUND 122			13,711.86	

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-126-5-00-225	IRON MOUNTAIN SHREDDING	12.81		
28526	GUIDANCE C	THE GUIDANCE CENTER (TRAINING	320601	92876 AP	06/30/2021	1-126-5-00-705	SUBSTANCE ABUSE ASSESSMENT (CO	150.00		
221	MIRROR	THE MIRROR INC	320651	92926 AP	06/30/2021	1-126-5-00-705	SUBSTANCE ABUSE ASSESSMENT	175.00		
113	SUMNERONE INC	SUMNERONE INC	320667	92942 AP	06/30/2021	1-126-5-00-321	5OULCO8 COPIES - CANON COPIER	14.76		
								TOTAL FUND 126	352.57	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-127-5-00-3	FIRSTNET/ATT MOBILITY - COMM C	303.85		
								TOTAL FUND 127	303.85	
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-215	6-58 4013-01993 UNIFORM RENTAL	218.99		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-215	6-58 4013-01993 UNIFORM RENTAL	218.99		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-215	6-58 4013-01993 UNIFORM RENTAL	238.65		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-312	6-58 4013-01993 UNIFORM RENTAL	183.69		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-312	6-58 4013-01993 UNIFORM RENTAL	190.95		
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-133-5-00-312	6-58 4013-01993 UNIFORM RENTAL	196.89		
								*** VENDOR 4120 TOTAL	1,248.16	
5344	ASPHALT SA	ASPHALT SALES CO INC	320583	92858 AP	06/30/2021	1-133-5-00-362	6-60 3276 ASPHALT & SEAL	36,394.17		
26521	BRUNSON BU	BRUNSON BUILDERS INC	320589	92864 AP	06/30/2021	1-133-5-00-207	6-61 SVC CALL/LABOR SHOP WEST	270.28		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-133-5-00-251	6-52 FREESTATE ELECTRIC SVC	50.96		
2693	CUSTOM PRODUCTS CORP	CUSTOM PRODUCTS CORPORATION	320595	92870 AP	06/30/2021	1-133-5-00-363	6-62 LEAKS SIGN MATERIAL	4,304.90		
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-133-5-00-360	6-63 016993 SWITCH/UMBRELLA/FI	40.56		
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-133-5-00-360	6-63 016993 SWITCH/UMBRELLA/FI	278.80		
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-133-5-00-360	6-63 016993 SWITCH/UMBRELLA/FI	45.84		
								*** VENDOR 2588 TOTAL	365.20	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-133-5-00-361	6-64 300467 ROCK	164.94		
191	HOME DEPOT	HOME DEPOT USA	320605	92880 AP	06/30/2021	1-133-5-00-312	6-70 1111680 TOOLS, SHOP SUPPL	81.61		
191	HOME DEPOT	HOME DEPOT USA	320605	92880 AP	06/30/2021	1-133-5-00-363	6-70 1111680 TOOLS, SHOP SUPPL	5.60		
191	HOME DEPOT	HOME DEPOT USA	320605	92880 AP	06/30/2021	1-133-5-00-365	6-70 1111680 TOOLS, SHOP SUPPL	558.00		
191	HOME DEPOT	HOME DEPOT USA	320605	92880 AP	06/30/2021	1-133-5-00-365	6-70 1111680 TOOLS, SHOP SUPPL	239.88		
								*** VENDOR 191 TOTAL	885.09	
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	40,236.30		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	34,309.42		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	25,102.44		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	16,119.80		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	4,407.02		
1351	LEAV ASPHALT	LEAVENWORTH ASPHALT MATERIALS	320646	92921 AP	06/30/2021	1-133-5-00-362	6-66 495 BM2	27,054.01		
								*** VENDOR 1351 TOTAL	147,228.99	
5102	METAL CULVERTS	METAL CULVERTS, INC	320650	92925 AP	06/30/2021	1-133-5-00-325	6-67 20205 ROAD CULVERTS	3,256.35		
5102	METAL CULVERTS	METAL CULVERTS, INC	320650	92925 AP	06/30/2021	1-133-5-00-325	6-67 20205 ROAD CULVERTS	7,213.95		
								*** VENDOR 5102 TOTAL	10,470.30	
2666	MISC REIMBURSEMENTS	BLAKE KINGSOLVER	320652	92927 AP	06/30/2021	1-133-5-00-203	6-65 REIM CDL, LP, PHOTO	13.00		
2666	MISC REIMBURSEMENTS	ACE ALDERSHOF	320653	92928 AP	06/30/2021	1-133-5-00-203	6-59 REIM CDL EXAM, CLASS B, P	41.00		
								*** VENDOR 2666 TOTAL	54.00	
24	NATIONAL SIGN	NATL SIGN CO INC	320656	92931 AP	06/30/2021	1-133-5-00-363	6-68 KSCLEA SIGN MATERIAL	4,208.80		
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	320659	92934 AP	06/30/2021	1-133-5-00-309	6-69 1960724 TIRES	997.50		
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	320659	92934 AP	06/30/2021	1-133-5-00-309	6-69 1960724 TIRES	1,690.00		
								*** VENDOR 1123 TOTAL	2,687.50	
1241	VANCE BROS	VANCE BROS INC	320669	92944 AP	06/30/2021	1-133-5-00-303	6-71 437 ROAD SEAL	6,085.95		
								TOTAL FUND 133	214,419.24	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	320590	92865 AP	06/30/2021	1-136-5-00-235	2ND QTR FACILITY (JANITORIAL,U	1,999.63		

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-136-5-00-203	IRON MOUNTAIN SHREDDING	6.40	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-136-5-00-206	FIRSTNET/ATT MOBILITY - COMM C	151.93	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-136-5-00-223	IRON MOUNTAIN SHREDDING	6.41	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-136-5-00-226	FIRSTNET/ATT MOBILITY - COMM C	151.92	
							*** VENDOR	648 TOTAL	316.66
113	SUMNERONE INC	SUMNERONE INC	320667	92942 AP	06/30/2021	1-136-5-00-233	SOULCO8 COPIES - CANON COPIER	7.38	
113	SUMNERONE INC	SUMNERONE INC	320667	92942 AP	06/30/2021	1-136-5-00-321	SOULCO8 COPIES - CANON COPIER	7.38	
							*** VENDOR	113 TOTAL	14.76
							TOTAL FUND 136		2,331.05
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-137-5-00-203	6-15 4013-01993 UNIFORM RENTAL	158.44-	
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-137-5-00-203	6-15 4013-01993 UNIFORM RENTAL	98.14	
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	320580	92855 AP	06/30/2021	1-137-5-00-203	6-15 4013-01993 UNIFORM RENTAL	107.50	
							*** VENDOR	4120 TOTAL	47.20
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-137-5-00-320	6-16 016993 FAN ASSEMBLY	545.49	
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-137-5-00-320	6-16 016993 FAN ASSEMBLY	509.80	
2588	FOLEY EQUIPMENT	FOLEY EQUIPMENT	320599	92874 AP	06/30/2021	1-137-5-00-320	6-16 016993 FAN ASSEMBLY	509.80-	
							*** VENDOR	2588 TOTAL	545.49
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	158.27	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	1,045.58	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	2,224.64	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	144.66	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	671.28	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	172.68	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	2,700.14	
434	HAMM QUARR	HAMM QUARRIES	320602	92877 AP	06/30/2021	1-137-5-00-312	6-17 300467 ROCK	967.77	
							*** VENDOR	434 TOTAL	8,085.02
960	TODD'S TIRE LLC	TODD'S TIRE LLC	320668	92943 AP	06/30/2021	1-137-5-00-321	6-18 TIRES	849.00	
							TOTAL FUND 137		9,526.71
20588	ADVANTAGE	ADVANTAGE PRINTING	320581	92856 AP	06/30/2021	1-145-5-00-303	ACCT 104 CO ON AGING - BUSINES	55.00	
313	BROTHERS DISPOSAL	BROTHERS DISPOSAL LLC	320588	92863 AP	06/30/2021	1-145-5-00-208	CO ON AGING TRASH - JULY	75.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-145-5-00-208	IRON MOUNTAIN SHREDDING	48.96	
6636	KANSAS GAS	KANSAS GAS SERVICE	320644	92919 AP	06/30/2021	1-145-5-00-246	510874092 1511346 27 GAS SVC	78.85	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-255	CO ON AGING, INK, CENTER PULL	61.00	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-303	CO ON AGING, INK, CENTER PULL	290.38	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-501	CO ON AGING C1 & C2 CONSUMABLE	57.57	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-749	CO ON AGING C1 & C2 CONSUMABLE	198.40	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-749	CO ON AGING C1 & C2 CONSUMABLE	263.76	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	320647	92922 AP	06/30/2021	1-145-5-00-749	CO ON AGING C1 & C2 CONSUMABLE	483.64	
							*** VENDOR	4755 TOTAL	1,354.75
276	WEX	WEX BANK	320670	92945 AP	06/30/2021	1-145-5-00-304	0496-00-668063-1 FUEL TO 6.23.	4,401.99	
							TOTAL FUND 145		6,014.55
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-160-5-00-204	HAMM MAY LANDFILL CHARGES	1,969.04	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-160-5-00-204	HAMM MAY LANDFILL CHARGES	90,709.54	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-160-5-00-204	HAMM MAY LANDFILL CHARGES	1,169.63	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-160-5-00-204	HAMM MAY LANDFILL CHARGES	5,073.08	
							*** VENDOR	648 TOTAL	98,921.29
86	EVERGY	EVERGY KANSAS CENTRAL INC	320532	92843 AP	06/28/2021	1-160-5-00-210	ELEC SVC TRANSFER STATION	228.70	
86	EVERGY	EVERGY KANSAS CENTRAL INC	320532	92843 AP	06/28/2021	1-160-5-00-210	ELEC SVC TRANSFER STATION	23.92	
86	EVERGY	EVERGY KANSAS CENTRAL INC	320532	92843 AP	06/28/2021	1-160-5-00-210	ELEC SVC TRANSFER STATION	185.00	

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
1819	VLP	VICTOR L PHILLIPS CO	320541	92852 AP	06/28/2021	1-160-5-00-213	BP0002885 O-RINGS	8.40	86 TOTAL	437.62
								TOTAL FUND 160		99,367.31
2570	BOND ESCROW REFUND	DAVID & KATHLEEN NAVARRO	320544	1571 AP	06/28/2021	1-171-5-04-302	6-6 178TH ST, TR 20 - REIMB DR	3,063.48		
188	KINGS CONSTRUCTION	KINGS CONSTRUCTION CO INC	320678	1573 AP	06/29/2021	1-171-5-03-302	6-7 EISENHOWER PROJ 2020.045	493,266.58		
3186	LOGMEIN	LOGMEIN USA, INC	320545	1572 AP	06/28/2021	1-171-5-03-303	6-5 6013445255 ANNUAL GOTOMEET	2,124.00		
								TOTAL FUND 171		498,454.06
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	320592	92867 AP	06/30/2021	1-174-5-00-210	6-52 FREESTATE ELECTRIC SVC	865.71		
86	EVERGY	EVERGY KANSAS CENTRAL INC	320598	92873 AP	06/30/2021	1-174-5-00-210	ELEC SVC 3 TOWERS	540.97		
86	EVERGY	EVERGY KANSAS CENTRAL INC	320598	92873 AP	06/30/2021	1-174-5-00-210	ELEC SVC 3 TOWERS	365.15		
86	EVERGY	EVERGY KANSAS CENTRAL INC	320598	92873 AP	06/30/2021	1-174-5-00-210	ELEC SVC 3 TOWERS	281.00		
								*** VENDOR	86 TOTAL	1,187.12
								TOTAL FUND 174		2,052.83
86	EVERGY	EVERGY KANSAS CENTRAL INC	320532	92843 AP	06/28/2021	1-195-5-00-290	ELEC SVC JDC	576.97		
								TOTAL FUND 195		576.97
17551	DIGGER JIM	DIGGER JIM'S	320530	92841 AP	06/28/2021	1-210-5-00-2	VACUUM TRUCK - GILMAN RD	921.00		
18885	HAYNES EQU	HAYNES EQUIPMENT CO	320534	92845 AP	06/28/2021	1-210-5-00-2	PUMP - GILMAN RD	2,205.00		
18885	HAYNES EQU	HAYNES EQUIPMENT CO	320534	92845 AP	06/28/2021	1-210-5-00-2	PUMP DANA LANE	2,591.99		
								*** VENDOR	18885 TOTAL	4,796.99
								TOTAL FUND 210		5,717.99
301	KING CONSTRUCTION	KING CONSTRUCTION INC	320537	92848 AP	06/28/2021	1-220-5-03-400	6-2 SH-22 BRIDGE WORK TO 6.15.	72,719.37		
								TOTAL FUND 220		72,719.37
2570	BOND ESCROW REFUND	KATHLEEN NAVARRO	320584	92859 AP	06/30/2021	1-503-5-00-2	REF ENTRANCE PERMIT 178TH ST	100.00		
2570	BOND ESCROW REFUND	KIMBERLY POGUE	320585	92860 AP	06/30/2021	1-503-5-00-2	REF ENTRANCE PERMIT DANA LANE	150.00		
2570	BOND ESCROW REFUND	PCDI	320586	92861 AP	06/30/2021	1-503-5-00-2	REFUND ENTRANCE PERMIT 182ND S	100.00		
2570	BOND ESCROW REFUND	TONYA SUMMERS	320587	92862 AP	06/30/2021	1-503-5-00-2	REFUND ENTRANCE PERMIT GUTHRIE	100.00		
								*** VENDOR	2570 TOTAL	450.00
								TOTAL FUND 503		450.00
								TOTAL ALL CHECKS		1,036,105.05

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	109,911.98
104	DRUG PROSECUTOR'S FUND	50.36
108	COUNTY HEALTH	47.76
119	ROD TECHNOLOGY	96.59
122	JUVENILE REINVESTMENT GRANT	13,711.86
126	COMM CORR ADULT	352.57
127	COMM CORR ADULT NON GRANT	303.85
133	ROAD & BRIDGE	214,419.24
136	COMM CORR JUVENILE	2,331.05
137	LOCAL SERVICE ROAD & BRIDGE	9,526.71
145	COUNCIL ON AGING	6,014.55
160	SOLID WASTE MANAGEMENT	99,367.31
171	S TAX CAP RD PROJ: 2015 SERIES	498,454.06
174	911	2,052.83
195	JUVENILE DETENTION	576.97
210	SEWER DISTRICT 1: HIGH CREST	5,717.99
220	CAP IMPR: RD & BRIDGE	72,719.37
503	ROAD & BRIDGE BOND ESCROW	450.00
	TOTAL ALL FUNDS	1,036,105.05

Consent Agenda 7-7-2021
Checks dated 6/25/21-6/30/21

**Leavenworth County
Request for Board Action**

Date: June 30, 2021

To: Board of County Commissioners

Cc: Mark Loughry

From: David C. Van Parys

Department Head Approval:

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approval of Board Order 2021- 2, authorizing initiation and conduct of a tax foreclosure action

Recommendation: Approval

Analysis: Kansas law provides that prior to the filing of a tax foreclosure action by a county, that the board of county commissioners authorize that filing by the adoption of an order of the board. The proposed board order before you is for that purpose. Similar board orders are adopted annually.

Alternatives: Not file a tax foreclosure action as required by law if there are properties with delinquent taxes in a county. As Leavenworth county has such properties, the initiation and conduct of the tax foreclosure sale is required.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: N/A

Additional Attachments: See Board Order

BOARD ORDER 2021-2

An order of the Board of County Commissioners of Leavenworth County, Kansas approved during the regular course of business on the 7th day of July, 2021, pursuant to K.S.A. 79-2801(a), directing tax counsel Roger L. Marrs to initiate tax lien foreclosure action upon the properties subject to foreclosure due to unpaid delinquent property taxes.

It is so ordered this 7th day of July, 2021.

Board of County Commissioners
of Leavenworth County, Kansas

Mike Smith, Chairman

Jeff Culbertson, Member

Doug Smith, Member

Vicky Kaaz, Member

Mike Stieben, Member

Leavenworth County Request for Board Action

Date: June 23rd 2021

To: Board of County Commissioners

From: Emergency Management

Department Head Approval: _____

Additional Reviews as needed:

Budget Review **Administrator Review** xxx **Legal Review**

Action Requested: The Board of County Commissioners request a motion by the Board to sign the Resolution of the Hazard Mitigation Plan Region L. Board Motion to be "Adopt the Kansas Homeland Security Region L Hazard Mitigation Plan for Leavenworth County"

Recommendation:

The Leavenworth County Office of Emergency Management is asking for the signature of the Leavenworth County Board of County Commissioners, for the adoption of the Hazard Mitigation Plan for Leavenworth County. The adoption of the Plan will finalize the Hazard Mitigation process.

Analysis: Leavenworth, Johnson and Wyandotte Counties along with Cities, School Districts and water districts that have been involved in the planning process to develop the multi-jurisdictional Hazard Mitigation Region L Mitigation Plan. The adoption of the plan by each jurisdiction will allow the plan to be implemented and the possibility for applying for Hazard Mitigation grants that are associated within the goals and objectives within the plan.

Alternatives: If the Board does not adopt the Hazard Mitigation Resolution for the Plan the County would not be eligible for grant opportunities for the County's citizens protection and would also possible have to reimburse the Federal Government for the planning process

Budgetary Impact:

- xx Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

No funds requested

Additional Attachments: Hazard Mitigation Plan resolution

Resolution 2021-26

Adopting the Kansas Homeland Security Region L Hazard Mitigation Plan

Whereas, The Leavenworth County Board of County Commissioners recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences, and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

Whereas; an adopted Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre-and post-disaster mitigation grant programs; and

Whereas; The County of Leavenworth fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

Whereas; the Kansas Division of Emergency Management and FEMA region VII officials have reviewed the Kansas Homeland Security Region L Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

Whereas; the Leavenworth County Board of County Commissioners desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Kansas Homeland Security Region L Hazard Mitigation Plan; and

Whereas; adopting by the governing body for the County of Leavenworth demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals and objectives outlined in this plan, and

Whereas; adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

Now, there forth, be it resolved, that the Leavenworth County Board of County Commissioners adopts the Kansas Homeland Security Region L Hazard Mitigation Plan as an official plan; and

Be it further resolved, the Leavenworth County Board of County Commissioners will submit this adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan’s final approval on this _____Day of June, 2021.

Mike Smith, 4th District, Chairman

Jeff Culberson, 1st District

Vicky Kaaz, 2nd District

Doug Smith, 3rd District

Mike Stieben, 5th District

Attested: _____

Janet Klasinski

Leavenworth County Request for Board Action

Date: July 07, 2021

To: Board of County Commissioners

From: Buildings and Grounds

Department Head Approval: *Aaron Yoakam*

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approve and sign Kaw Valley Engineering, INC. for ALTA survey of Cushing .

Recommendation: Approve and sign Kaw Valley Engineering, INC. for ALTA survey of Cushing.

Analysis: ACI Boland requested survey bids for the Cushing Remodel Project. The Attachment shows the request for the ALTA survey and the breakdown from the estimates ACI Boland received. They recommended lowest qualified bidder to complete requested work.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$16,750.00

Additional Attachments: Cushing ALTA Survey Breakdown



June 28, 2021

Mark Loughry
Leavenworth County Administrator
300 Walnut, Suite 225
Leavenworth, Kansas 66048

**RE: Cushing Building Renovation
711 Marshall Street
Leavenworth, Kansas 66048**

Dear Mark,

We have received and reviewed the full site survey proposals for the Cushing Building Renovation project.

We recommend that KAW Valley Engineering, INC. perform the site survey services for the above project location for the amount of \$16,750.00. Please refer to the attached bid proposal tabulation for all company comparisons.

Should you have any questions, please do not hesitate to contact Sam Beckman or myself.

Sincerely,

ACI Boland Architects

A handwritten signature in black ink that reads 'Thomas Goedeke'.

Thomas Goedeke
Project Manager

15. Rectified orthophotography, photogrammetric mapping, remote sensing, airborne/mobile laser scanning and other similar products, tools or technologies as the basis for showing the location of certain features (excluding boundaries) where ground measurements are not otherwise necessary to locate those features to an appropriate and acceptable accuracy relative to a nearby boundary. The surveyor must (a) discuss the ramifications of such methodologies (e.g., the potential precision and completeness of the data gathered thereby) with the insurer, lender, and client prior to the performance of the survey, and (b) place a note on the face of the survey explaining the source, date, precision, and other relevant qualifications of any such data.
16. Evidence of recent earth moving work, building construction, or building additions observed in the process of conducting the fieldwork.
17. Proposed changes in street right of way lines, if such information is made available to the surveyor by the controlling jurisdiction. Evidence of recent street or sidewalk construction or repairs observed in the process of conducting the fieldwork.
18. Pursuant to Sections 5 and 6 (and applicable selected Table A items, excluding Table A item 1), include as part of the survey any plottable offsite (i.e., appurtenant) easements disclosed in documents provided to or obtained by the surveyor.
19. Professional liability insurance policy obtained by the surveyor in the minimum amount of \$_____ to be in effect throughout the contract term. Certificate of insurance to be furnished upon request, but this item shall not be addressed on the face of the plat or map.
20. Show all easements and encumbrances of record located as part of the property title report

Adopted by the American Land Title Association on October 1, 2020. More at: www.alta.org.
Adopted by the National Society of Professional Surveyors on October 30, 2020. More at: www.nspss.us.com.

- (c) Measured height of all buildings above grade at a location specified by the client. If no location is specified, the point of measurement shall be identified.
2nd floor elevation on south side for Possible 2nd floor entry.
8. Substantial features observed in the process of conducting the fieldwork (in addition to the improvements and features required pursuant to Section 5 above) (e.g., parking lots, billboards, signs, swimming pools, landscaped areas, substantial areas of refuse).
9. Number and type (e.g., disabled, motorcycle, regular, and other marked specialized types) of clearly identifiable parking spaces on surface parking areas, lots, and in parking structures. Striping of clearly identifiable parking spaces on surface parking areas and lots.
10. As designated by the client, a determination of the relationship and location of certain division or party walls with respect to adjoining properties.
11. Evidence of underground utilities existing on or serving the surveyed property (in addition to the observed evidence of utilities required pursuant to Section 5.E.iv.) as determined by:
- (a) plans and/or reports provided by client (with reference as to the sources of information)
- (b) markings coordinated by the surveyor pursuant to a private utility locate request.
- Note to the client, insurer, and lender – With regard to Table A, item 11, information from the sources checked above will be combined with observed evidence of utilities pursuant to Section 5.E.iv. to develop a view of the underground utilities. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted. In addition, in some jurisdictions, 811 or other similar utility locate requests from surveyors may be ignored or result in an incomplete response, in which case the surveyor shall note on the plat or map how this affected the surveyor's assessment of the location of the utilities. Where additional or more detailed information is required, the client is advised that excavation may be necessary.*
12. As specified by the client, Governmental Agency survey-related requirements (e.g., HUD surveys, surveys for leases on Bureau of Land Management managed lands). The relevant survey requirements are to be provided by the client or client's designated representative.
13. Names of adjoining owners according to current tax records. If more than one owner, identify the first owner's name listed in the tax records followed by "et al."
14. As specified by the client, distance to the nearest intersecting street.

TABLE A

OPTIONAL SURVEY RESPONSIBILITIES AND SPECIFICATIONS

NOTE: Whether any of the nineteen (19) items of Table A are to be selected, and the exact wording of and fee for any selected item, may be negotiated between the surveyor and client. Any additional items negotiated between the surveyor and client must be identified as 20(a), 20(b), etc. Any additional items negotiated between the surveyor and client, and any negotiated changes to the wording of a Table A item, must be explained pursuant to Section 6.D.ii.(g). Notwithstanding Table A Items 5 and 11, if an engineering design survey is desired as part of an ALTA/NSPS Land Title Survey, such services should be negotiated under Table A, Item 20.

If checked, the following optional items are to be included in the ALTA/NSPS LAND TITLE SURVEY, except as otherwise qualified (see note above):

1. Monuments placed (or a reference monument or witness to the corner) at all major corners of the boundary of the surveyed property, unless already marked or referenced by existing monuments or witnesses in close proximity to the corner.
2. Address(es) of the surveyed property if disclosed in documents provided to or obtained by the surveyor, or observed while conducting the fieldwork.
3. Flood zone classification (with proper annotation based on federal Flood Insurance Rate Maps or the state or local equivalent) depicted by scaled map location and graphic plotting only. *Property is not in a floodplain please note FIRM panel and note the floodplain status*
4. Gross land area (and other areas if specified by the client).
5. Vertical relief with the source of information (e.g., ground survey, aerial map), contour interval, datum, with originating benchmark, when appropriate.
6. (a) If the current zoning classification, setback requirements, the height and floor space area restrictions, and parking requirements specific to the surveyed property are set forth in a zoning report or letter provided to the surveyor by the client or the client's designated representative, list the above items on the plat or map and identify the date and source of the report or letter.
 (b) If the zoning setback requirements specific to the surveyed property are set forth in a zoning report or letter provided to the surveyor by the client or the client's designated representative, and if those requirements do not require an interpretation by the surveyor, graphically depict those requirements on the plat or map and identify the date and source of the report or letter.
7. (a) Exterior dimensions of all buildings at ground level.
 (b) Square footage of:
 (1) exterior footprint of all buildings at ground level.
 (2) other areas as specified by the client.

PROJECT: Cushing Building Renovation

OWNER: Leavenworth County

DATE: June 28, 2021

ACI Boland Project Number: 3-21113.00

SITE SURVEY BID TAB



	Herring Surveying Company			KAW Valley Engineers, INC.			Anderson Survey Company		
	Unit		Amount	Unit		Amount	Unit		Amount
Site Survey	1	Alta Survey of the entire site based on attached ALTA survey checklist.	\$18,750.00	1	Alta Survey of the entire site based on attached ALTA survey checklist.	\$16,750.00	1	Alta Survey of the entire site based on attached ALTA survey checklist.	\$22,000.00
		Upon receipt of an executed copy of proposal and start survey immediately. Site survey plan within twenty-eight (28) days.			Upon receipt of an executed copy of proposal and complete survey within 15 (fifteen) working days of the same.			Complete the survey within approximately five to six weeks of your notification to proceed, weather permitting.	
	Total		\$18,750.00	Total		\$16,750.00	Total		\$22,000.00



KAW VALLEY ENGINEERING, INC.

Office: 816.468.5858
Fax: 816.468.6651
Web: www.kveng.com
Address: 8040 North Oak Trafficway
Kansas City, MO 64118

June 25, 2021

B21P4271

ACI/Boland, Inc.
1710 Wyandotte Street
Kansas City, Missouri, 64108
Attn: Sam Beckman

**RE: PROPOSAL FOR ALTA/NSPS LAND TITLE SURVEY
CUSHING BUILDING RENOVATION
711 MARSHALL STREET
LEAVENWORTH, KANSAS 66048**

Dear Mr. Beckman:

On behalf of Kaw Valley Engineering, Inc. (KVE), I would like to thank you for this opportunity to submit the following proposal for providing professional services on the above referenced project.

KVE is a full-service civil engineering firm, providing civil design, geotechnical, environmental, surveying, construction staking, materials testing, steel inspection, welding inspection, and construction inspection services throughout the Midwest.

In reviewing the requirements, you provided, the scope of services is as follows:

I Property Information

II 711 Marshall Street, Parcel Numbers 0773504014002000 and 0773504014001000 being part or all of Lots 7, 8, 9, 10, CARROLL'S SUBDIVISION, and being part or all of Lots 4 and 5, JAMES DAVIS ADDITION in the Southeast Quarter of Section 35, Township 8 South, Range 22 East in Leavenworth, Leavenworth County, Kansas.

III Survey Requirements

- a. The survey is to be completed in accordance with the requirements of ALTA/NSPS Land Title Surveys as adopted by the American Land Title Association and the National Society of Professional Surveyors in 2021 including items 1, 2, 3, 4, 5, 7a, 7b1, 7c 8, 9, 11b, 13, and 20 of Table A Specifications.
 - Pursuant to Table A item number 3, per CLIENT's notes, CLIENT knows the subject property does not fall within the floodplain, but requires the FEMA FIRM panel information and floodplain status be denoted on the survey.
 - Pursuant to Table A item numbers 7a and 8, the surveyor is required to survey these items in accordance with the Minimum Standard Detailed Requirements for ALTA/NSPS Land Title Surveys.

- Pursuant to Table A item number 7c, CLIENT has requested surveyor obtain a finished floor elevation on the second floor at the existing building's south side for design of possible second floor entrance. CLIENT must obtain access to building and as close to south wall of second floor for KVE to perform this task.
 - Pursuant to Table A item number 20, CLIENT has noted the surveyor shall denote the location of all easement and encumbrances listed within Schedule BII of the property Title Report.
- b. A current deed and title commitment with all supporting Schedule B documents will be provided by CLIENT upon authorization to proceed. (Delays in receipt of these documents will delay the completion of the survey.)
- c. CLIENT will provide accurate names of all parties that certification is required for upon authorization to proceed.

IV Deliverables

- a. **Initial Review.** KVE will provide 5 (five) initial copy of the survey (either hard copy or PDF) without seal or signature for initial review by Client and/or Client's agents. ***KVE will address Client and/or Client's agents' comments one time*** and it is Client's responsibility to ensure full participation from its agents in collecting all comments in this regard. Additional fees will apply to any revisions requested by Client and/or Client's agents after this initial review has been performed, and will be charged out per KVE's standard hourly rates for the calendar year the work was performed in. All such additional revisions must be authorized in writing by Client.
- b. **Final Survey.** KVE will provide up to 5 (five) copies of the completed survey with seals and signatures.
- c. **Ownership of Documents.** All field notes, field data, reports, deeds and title reports, calculations, working drawings, and any other files and documents acquired or prepared by KVE as instruments of service shall remain the property of KVE.

COMPENSATION:

The total lump sum fee for providing the above survey will be **Sixteen Thousand Seven Hundred Fifty Dollars (\$16,750.00)**, payable upon completion of the survey. This fee is subject to change if additional requirements are provided or requested after the authorization of this proposal, or if additional work is required due to the receipt of title work after the start of field operations. Additional work will be charged out per KVE's Standard Hourly Rate Schedule for the calendar year the work was performed in.

Invoices shall be submitted by KVE on a monthly basis, are due upon presentation, and shall be considered past due if not paid within thirty (30) calendar days of the invoice date. If payment in full is not received by KVE within thirty (30) calendar days of the invoice date, invoices shall be subject to a late charge of one-and-one-half (1.5) percent of the past due amount per month, which shall be calculated from the invoice date. KVE may suspend Services for lack of timely payment, and if account remains unpaid for up to 90 days, KVE may cause a mechanic's lien to be filed on the subject property on or around the 90th day of the unpaid account.

We will proceed upon receipt of an executed copy of this proposal and complete the survey within 15 (fifteen) working days of the same. We appreciate the opportunity to provide this proposal. If you have any questions concerning this proposal, please do not hesitate to contact me at 816-468-5858.

Respectfully submitted,
Kaw Valley Engineering, Inc.



Phillip J. Schnitz, P.L.S.
Department Supervisor of Survey Services

JAC/VLB

By signing this Authorization and Notice to Proceed or ordering the commencement of Services (the "Authorization") you are affirming that you are authorized to bind Client to the terms and conditions of this Authorization and have read and accepted the terms and conditions. Any additional document requirements, including but not limited to Client form contracts and lien waivers that you have not presented to KVE for approval prior to the execution of this Authorization or the commencement of Services, are hereby waived and KVE's standard forms and format shall apply.

AUTHORIZATION AND NOTICE TO PROCEED

Client: ACI/Boland, Inc.

Name/Title: _____
(please print)

Signature: _____

Date: _____

Purchase Order No.: _____

E-mail for Accounting: _____

E-mail address where invoices can be sent electronically

Attachment: 2021 Standard Hourly Rate Schedule



2021 Standard Hourly Rate Schedule

This rate schedule is updated once each year in January, and the current rates in effect at the time of service shall apply.

Design Services

Principal	\$190.00
Project Manager.....	170.00
Structural Engineer	155.00
Senior Design Engineer	150.00
Design Engineer	130.00
Intern Engineer	105.00
Senior CADD Technician.....	100.00
CADD Technician	90.00
Administrative Assistant	50.00

Surveying Services

Project Manager / Survey Manager	\$130.00
Professional Land Surveyor / Department Supervisor	120.00
Survey Research and Computations	90.00
1 - Person Survey Crew with Standard Equipment	125.00
2 - Person Survey Crew with Standard Equipment	160.00
Senior CADD Technician.....	100.00
CADD Technician	90.00
GNSS Equipment.....	35.00
Robotic Total Station Equipment	35.00
3-D LiDAR Scanning Equipment	45.00
ATV Equipment.....	100.00/Day

Geotechnical, Construction Inspection & Materials Testing Services

Manager of Field Services	\$100.00
Geotechnical Engineer.....	150.00
Materials Engineer.....	150.00
Registered Geologist	100.00
Truck-Mounted Drill Rig with Crew	180.00
ATV-Mounted Drill Rig with Crew	200.00
Engineer Technician	75.00
Senior Engineer Technician.....	80.00
Non-Destructive Testing Technician.....	100.00

In addition to the above, reimbursement shall be made for expenses incurred in connection with the project such as filing fees, print, research materials, equipment rental, mileage, per diem, postage and handling, and any other related expenses will be billed at their direct cost. Subcontracted labor, technical photography, and other direct job costs will be billed at their direct cost.

PRINTING & COPYING

Miscellaneous Expenses	At direct cost
Walk-In Customers	\$10.00 flat fee
Mylar	7.00 / sheet
Bond	2.50 / sheet
8½" x11" (Black & White).....	0.50 / sheet
11"x17" (Black & White)	0.80 / sheet
8½" x 11" (Color).....	1.50 / sheet
11" x 17" (Color).....	2.50 / sheet
Large Media.....	10.50 / sq. ft.

EQUIPMENT

Vehicle Mileage (Truck or Auto)	\$ 0.56 / mile
Vehicle Mileage (Drill Rig)	4.00 / mile

Herring Surveying Company

315 North 5th Street
Leavenworth, KS 66048
913-651-3858
survey@teamcash.com

Estimate

ADDRESS
ACI Boland

SHIP TO
ACI Boland
Sam Beckman

ESTIMATE # EST-21-ACI Cushion
DATE 06/10/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Topo	Topographical Survey on a portion of Cushion Hospital in Leavenworth, Kansas per email and letter dated June 7, 2021. Scope of work as per items numbered 1 thru 15 per said letter.	1	18,750.00	18,750.00

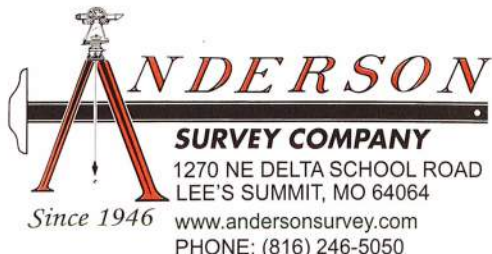
Work does not constitute a boundary survey. Underground utilities to be shown per Kansas One-Call Location. Topographical survey will not show easements, if any. All deliverables to be in PDF Format via email.

TOTAL

\$18,750.00

Accepted By

Accepted Date



LAND SURVEYORS
INDUSTRIAL MEASUREMENT SPECIALISTS

FOUNDER: JAMES P. ANDERSON 1897 — 1948

PROFESSIONAL LAND SURVEYORS
JAMES S. ANDERSON, President
OLIVER S. ANDERSON 1926-1983
ROBERT W. ANDERSON 1924-1965
ROBERT J. ANDERSON
THOMAS L. LANG
PHILIP J. HENEHAN
JOHN P. WEBSTER

June 25, 2021

ACI Boland Architects
17107 Chesterfield Airport Road, Suite 110
Chesterfield, Missouri 63005

Attention: Thomas Goedeke

Email: tgoedeke@aciboland.com

RE: Revised Survey Proposal, ALTA Survey, 711 Marshall Street,
Leavenworth, Kansas.

Dear Mr. Goedeke:

We have reviewed the above project and do hereby propose to provide the surveying services you requested. The survey will be performed on the above referenced property and will be made in compliance with the Minimum Standard Detail Requirements for ALTA/NSPS Land Title Survey Standards as adopted by the American Land Title Association and the National Society of Professional Surveyors in 2021 and will include Items 1, 2, 3, 4, 5, 7a, 7b, 7b1, 7c, 8, 9, 11b, 13, and 20 from Table A thereof.

The cost to provide these services would be \$22,000.00 and our current schedule should allow us to complete this survey within approximately five to six weeks of your notification to proceed, weather permitting.

For your convenience, this proposal can be utilized as a contract. Your signature will serve as authorization for Anderson Survey Company to proceed with the proposed services. This agreement will become effective on receipt of the executed copy of this document.

Should you have any questions or need additional information, please feel free to call.

Sincerely,



James S. Anderson, President.
Anderson Survey Company, Inc.

JSA:dja
Attachment

I/we hereby authorize Anderson Survey Company, Inc. to proceed with the services outlined above and I will be responsible for payment of the invoice of said services.

Signature Date

Print Name and Title

 *The quiet of our estates, in a great measure, depends upon the faithfulness, understanding, and care of our surveyors.* 
Virginia Statutes, 1705

**Leavenworth County
Request for Board Action
Resolution 2021-25
Planning Commission Membership**

Date: July 7, 2021

To: Board of County Commissioners

From: Planning & Zoning Staff

Department Head Review: Krystal Voth, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review x Legal Review x



Action Requested: Approve Resolution 2021-25 a Resolution amending the number of Planning Commissioners from nine members to 10 members.

Analysis: The Board of County Commissioners directed Staff to amend the makeup of the Planning Commission from nine members to a 10-member commission. This request has been made so that each of the five Commission districts is equally represented with two Planning Commissioners from each district. In an effort to avoid tie votes, the Chairman of the Planning Commission will abstain from voting, but is encouraged to engage in discussion regarding development proposals. In the event of a tie vote, the Chairman will cast the deciding vote. The Chairman of the Planning Commission will be elected annually (typically in July) and shall serve no more than one term consecutively.

Recommendation: Approve Resolution 2021-25 a Resolution amending the number of Planning Commissioners from nine members to 10 members

Alternatives:

1. Approve Resolution 2021-25; or
2. Deny Resolution 2021-25; or
3. Revise or Modify Resolution 2021-25.

Budgetary Impact:

- X Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$0.00

Additional Attachments: Resolution

RESOLUTION 2021-25

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, PURSUANT TO THE PROVISIONS OF K.S.A. 12-744, SPECIFYING THE NUMBERS OF MEMBERS OF THE COUNTY PLANNING COMMISSION, THE TERMS OF OFFICE OF SAID MEMBERS, THE PROCEDURE FOR APPOINTMENT, THE MEANS OF FILLING VACANCIES AND THE MEANS FOR THE REMOVAL OF MEMBERS OF THE PLANNING COMMISSION; RATIFYING ALL PRIOR ACTS AND RESOLUTIONS OF PREVIOUS COUNTY COMMISSIONS RELATING TO THE COUNTY PLANNING COMMISSION AND REPEALING ALL PRIOR RESOLUTIONS OF THE BOARD NOT IN ACCORD WITH THIS RESOLUTION; REPEALING RESOLUTION 2019-12

WHEREAS the Board of County Commissioners of Leavenworth County, Kansas, has previously established a county planning commission; and,

WHEREAS this board has reviewed the facts and circumstances in establishing the rules for the composition and appointment of the county planning commission; and,

WHEREAS this board has determined that it is in the best interests of the citizens of the county that the rules for the composition and appointment of the county planning commission be as provided for herein,

NOW BE IT THEREFORE RESOLVED,

1. That all prior acts and resolutions of previous county commissions relating to the county planning commission are hereby ratified.

2. That the county planning commission shall consist of ten (10) members, each appointed to one of ten positions on the commission. Each county commissioner district shall have apportioned to it two (2) members and not more than two (2) members of the planning commission shall reside in any one commission district. A person appointed to a position on the county planning commission apportioned to a specific county commissioner district shall reside within that district and shall be qualified as an elector in Leavenworth county. No more than four (4) members of the planning commission shall reside within an incorporated city within the county. The provisions of K.S.A. 12-744, as amended, shall be complied with in determining the membership and composition of the planning commission.

3. The members of the planning commission appointed shall meet at their earliest opportunity to elect from among themselves a chairperson. That chairperson shall serve as a non-voting member of the commission unless a tie vote occurs, in which case the

chairperson shall cast the deciding vote. The term of the chairperson shall be for one (1) year and no member shall serve consecutive terms as chairperson. The planning commission may adopt such by-laws as they deem necessary, provided such by-laws comply with all applicable laws.

3. The term of office for each position on the county planning commission shall be for three years and until a successor is appointed. The term of office for persons appointed and qualified to serve on the planning commission, unless otherwise specified herein, shall end upon the last day of June three years following their entry into office and until a successor is appointed. No member of the planning commission shall serve more than three consecutive terms on the planning commission, provided that such member may be appointed to serve on the planning commission after a one (1) year absence from the planning commission. The term limitation provision contained herein shall apply prospectively and terms of service on the planning commission occurring before the adoption of this resolution shall not be considered in determining the term limitation applicable to any member of the planning commission serving at the time of the adoption of this resolution.

4. The following procedures shall be used in appointing persons to serve on the county planning commission:

(a). Each board member shall, for the positions on the planning commission apportioned to the county commissioner district of the board member, nominate persons for appointment to a position on the planning commission. The persons so nominated must meet the qualifications for membership on the planning commission as set forth in paragraph 2 of this resolution.

(b). The persons nominated to serve on the planning commission shall take office upon the approval of the board, by majority vote, and the execution of an oath of office.

5. Any vacancy on the planning commission shall be filled in the same manner used to make appointments as provided in section 4 of this resolution.

6. Any member of the county planning commission may be removed for cause upon the vote of not less than three (3) members of the board of county commissioners. "Cause", for the purpose of this resolution, shall include, but not be limited to, absenteeism from planning commission meetings, conflicts of interest which render continued membership on the planning commission detrimental to the workings of the planning commission, a lack of decorum while participating in meetings of the planning commission, lack of qualification for membership as defined herein and an exhibited failure to comprehend and apply the planning and zoning regulations of the county.

RESOLVED THIS _____ DAY OF _____, 2021

MIKE SMITH, 4TH DISTR., CHAIR

JEFF CULBERTSON, 1ST. DISTR.

VICKY KAAZ, 2ND DISTR.

DOUG SMITH, 4TH DISTR.

MIKE STIEBEN, 5TH DISTR.

ATTEST:
JANET KLASINSKI, CLERK

**Leavenworth County
Request for Board Action
DEV-21-112
Appointment of Planning Commissioners**

Date: July 7, 2021

To: Board of County Commissioners

From: Planning & Zoning Staff

Department Head Review: Krystal Voth, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review x Legal Review x

Action Requested: Appoint five (5) members to the Planning Commission.

Analysis: The Planning Commission is comprised of 10 positions – two members from each district. Currently, there are five (5) vacancies on the Planning Commission. Staff received 15 applications for the vacant positions. According to State Statute, the majority of members shall reside outside of the city limits. Therefore, six of the Planning Commission members shall reside outside of any incorporated city limit. The terms for each of the newly appointed commissioners is three years and will expire on June 30, 2024.

The First District has one open position.

The Second District has one open position. (Current member resides within city.)

The Third District has one open position.

The Fourth District has one open position.

The Fifth District has one open position.

Budgetary Impact:

- X Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$0.00

Additional Attachments: Spreadsheet

PC Applicant	District	City Limits
Camalla Leonhard	1st	Yes
Pamela Burton	2nd	No
Brian Kellog	2nd	No
Bette Jane Parsons	2nd	No
Terry Bartkoski	2nd	No
Wolf Schmidt	2nd	No
Brian Stephens	2nd	Yes
Jason Clarrey	3rd	No
Jason McGuire	3rd	No
Nicole Randall	3rd	Yes
Allan Stork	3rd	No
Dennis Taylor	3rd	Yes
Amy Baker	4th	Yes
Rocky Himple	5th	Yes
Zachary Stoltenberg	5th	Yes

Current Commissioners	District	City Limits	2021 Expiring Term
Commissioner			
Jeff Spink	1st	no	No
Terry Bartkoski***	2nd	No	Yes
Wolf Schmidt***	2nd	No	Yes
Mark Denney	2nd	Yes	No
Steve Rosenthal	3rd	no	No
Tom Dials	4th	no	No
Alex DeMoro	5th	Yes	No (has missed previous three meetings)
Rocky Himple***	5th	Yes	Yes
Vacant (John Matthews)***			Yes

Each district should have two members

** The majority of members must reside outside of the corporate limits of any city.

*** At large position - Currently - after Resolution 2021-25 is adopted there will no longer be at-large positions

Five members need appointed.

**Leavenworth County
Request for Board Action
Case No. DEV-21-113
Request for Direction on SUP for Tri-Hull Crane**

Date: July 7, 2021

To: Board of County Commissioners

From: Planning & Zoning Staff

Department Head Review: Krystal Voth, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Staff is requesting direction from the BOCC regarding the Special Use Permit for Tri-Hull Crane. To-date, the applicants have failed to comply with the conditions of the SUP, specifically the condition regarding screening.

Analysis: Resolution 2020-25 was adopted on January 13, 2021. The Resolution allowed for Tri-Hull Crane to operate at 24838 Loring Road subject to conditions. Specifically, Condition 3 states, "Adequate screening shall be installed and maintained around the salvage yard area sufficient to screen the area from public view." A timeline of events is below:

- April 19- Screening has not been established. Staff sends letter to applicant.
- April 29 – Staff met with Mr. Hull (Applicant) at the property to discuss screening plans. At that time, Mr. Hull had constructed a partial berm using concrete blocks. Mr. Hull discussed with Staff that he was going to plant trees every 10 feet in the southwest portion of the property extending westerly to the southern portion of the salvage area. He stated that he had identified mature trees on his property that he planned to transplant.
- June 1 – Trees have not been planted and no additional screening has been put in place.
- June 16 – Four trees planted in southwest corner. Trees are approximately 15-20 feet from where they were originally supposed to begin and end. Trees are approximately 10 feet apart. Concrete wall has been extended but does not fully screen the salvage area.
- June 17 – Letter mailed to applicant stating the plantings are insufficient and additional steps must be taken. Given 30 days to come into compliance (July 17).
- June 21- Mr. Hull contacted Staff and indicated that he would not plant additional trees or put up additional screening.

In the opinion of Staff, the screening put in place is not adequate. The salvage area can still be seen from the roadway. The applicant contends that some items within the salvage area are their personal items and should not be included in the screening. It is the opinion of Staff that any items that are for personal use, such as horse trailers, should be removed completely from the salvage area to a different portion of the property.

The following options are available to Staff upon direction from the Board.

1. Continue to work with the applicant on additional screening.
2. Begin the process of revoking the Special Use Permit.

Budgetary Impact:

- X Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$0.00

Additional Attachments: Photos





